

Name of Company/Firm

Address

Address

Phone

**NOTICE!**

**A SEPARATE AFFIDAVIT MUST BE COMPLETED FOR EACH SIGNER**

TO: Insert Company Name

NOTARY'S AFFIDAVIT

(For Documents Signed Outside of Office/Out of State – Notary's Verification)

STATE OF \_\_\_\_\_)

COUNTY OF \_\_\_\_\_)

I hereby certify, under the penalty of perjury, that:

(1) I am authorized to act as a Notary Public, in and for the above County and State, and a copy of my Commission is [ ] / is not [ ] attached;

(2) In performing my duties as a Notary Public I have complied with all applicable State and local laws;

(3) I notarized the signature of \_\_\_\_\_ [enter ONE name only], the principal/signer, on \_\_\_\_\_ [date] at \_\_\_\_\_ [city, county, state], in his/her capacity as:

\_\_\_\_ Individual

\_\_\_\_ Corporate Officer (Title: \_\_\_\_\_)

\_\_\_\_ Partner (\_\_\_\_ Limited/\_\_\_\_ General)

\_\_\_\_ Attorney in Fact

\_\_\_\_ Trustee

\_\_\_\_ Guardian/Conservator

\_\_\_\_ Other: \_\_\_\_\_

(4) I have been presented with original government issued identification of the said principal/signer whose signature I notarized, which identification has not expired and which bears a photo or physical description and has a signature which matches the signature on the documents being executed herein, a copy of which is [ ] / is not [ ] attached. The identification used was: \_\_\_\_\_;  
and

(5) The Title and Date of Document(s) notarized were:

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This the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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Signature of Notary Public

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

Email: \_\_\_\_\_

Attachments:

\_\_\_\_\_ Notary's Commission (copy)

\_\_\_\_\_ Identification of principal/signer

\_\_\_\_\_ Other: \_\_\_\_\_

Note: This document is for internal purposes only, not to be recorded.